

Trunk and Resource Kit Reservation Form

This form and payment are required to process all requests.

Please reserve the following **Lending Trunk** _____

during the week of _____ or _____

I understand that I will receive a booking confirmation by email or mail. I agree to pick up the trunk Friday between 4:30 and 5:00 p.m., or after 10:00 a.m. on Tuesday, and return it by 3:30 on Friday. Enclosed is payment of \$5 per Lending Trunk.

Please reserve the following **Trouped Trunk** _____

for my classroom in the month of _____

I understand that the maximum class size is 35, and that the volunteer trouper will call me the month prior to my request to arrange a specific date. Enclosed is payment of \$5 per presentation. (Videotaping of volunteer presentation is not permitted.)

Please reserve the following **Resource Kit** _____

for my classes during the week of _____ or _____

I understand that I will receive a confirmation by email or mail. I agree to pick up the kit between 4:30 and 5:00 p.m. on Friday or after 10:00 a.m. on Tuesday and return it by 4:30 the following Friday. Enclosed is the payment of \$5 per Resource Kit.

Teacher/contact person _____

School/Organization _____ **Grade** _____

Group size _____ **Email** _____

School/Site Address:

Street _____

City _____ **State** _____ **Zip** _____

School phone _____ **Home or cell phone** _____

For trouped trunks, number of presentations at \$5 each _____

Amount enclosed _____

If you would like more than one trunk or resource kit, please make a copy of this form. Your canceled check will serve as your receipt.



GREENSBORO
HISTORICAL
MUSEUM

Return your completed form by mail to

Betty K. Phipps, Curator of Education

Greensboro Historical Museum

130 Summit Avenue

Greensboro, NC 27401

Or by FAX to 336-373-2204

